

BLESSED SACRAMENT CATHOLIC WOMENS' LEAGUE

SECTION: Administrative Positions

ORIGINATED: 2014 September 09

TITLE: **President**

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PURPOSE

The Blessed Sacrament Catholic Women's League Council requires leadership to ensure that the ongoing needs of the League and council members are met.

POLICY

The President acts as a liaison between the League and the Council and leads the Council through its annual activities.

TERM

The term of this position is two (2) years.

FUNCTIONS

The president:

- a) liaises with the Diocesan Council to keep Blessed Sacrament Council members informed about the League's activities and position on current issues;
- b) fosters open communication with the Spiritual Advisor on all League matters;
- c) chairs local council executive and general meetings;
- d) is a signing officer for all official documents;
- e) initiates policy in consultation with other members of the Executive;
- f) provides an annual report of council activities to members and to the League;
- g) is an ex-officio member on all subcommittees except nominations and elections committees;
- h) is the official spokesperson for the Council;
- i) appoints committees/subcommittees as required;
- j) performs and/or delegates such other duties as may be incumbent upon her office (e.g., acts as contact person between parish and Council).