

**BLESSED SACRAMENT
CATHOLIC WOMENS' LEAGUE**

**2022 ANNUAL GENERAL
MEETING**



Agenda for 2022 Annual General Meeting

1. Welcome and call to order President
2. Opening prayer Spiritual Development Convenor
3. Approval of minutes of 2021 AGM..... Secretary
4. 2022: Annual Reports President
5. 2022: The Year in Review..... Secretary
6. 2022: Membership Summary.....Membership Convenor
7. 2022: Financial Summary..... Treasurer
8. Adjournment.....President

Minutes of 2021 Annual General Meeting

1. The Annual General Meeting was called to order at 7:04 pm on January 11, 2022 by Donna Guiney.
2. Donna led in a Hail Mary.
3. Minutes of AGM January 12, 2021 – **MOVED** by Susan Aubin to accept the minutes of the Annual General Meeting of January 12, 2021. **SECONDED** by Kelly Neville. **CARRIED**.
4. The 2021 Annual Reports were reviewed. There was no discussion.
5. The 2021 Membership summary was reviewed. There was no discussion.
6. The 2021 Events Summary (“Year in Review”) was reviewed. There was no discussion.
7. The 2021 Financial Summary was reviewed. Fundraising income of \$532.47 was not reflected in the financial summary.
We ended the year with a deficit of \$1,614.67, which is reflected in the AGM booklet.
8. **MOVED** by Margaret Wilson that the Annual General Meeting be closed, **SECONDED** by Susan Aubin. **CARRIED**.

2022 Annual Reports

PRESIDENT (Kelly Neville)

2022 saw the start of a new normal. With capacity limits lifted and masks optional we were once again able to have a meeting in person. We had a food drive in March that was a huge success. In May a Diocesan Convention was held. In November we had our annual bazaar and in December we had our potluck. We have once again started doing funeral lunches.

It has been my honour to be your president this past year and to witness the dedication of our members. Thank you all and I am looking forward to what 2023 will bring us.

PAST PRESIDENT: (Donna Guiney)

During 2022 we continued to review our Policy and Procedures. Funeral Luncheons are now \$10.00 per person for non CWL members. We continue the practice of asking for a donation if a family cannot afford to pay per plate as well as providing the luncheon gratis to the family of a deceased CWL member. We have drafted a policy on the protocol for saying the Rosary, when requested, by the family, for a deceased member of The League. We continue to hold meetings via Zoom and by teleconferencing.

CHRISTIAN FAMILY LIFE: (Suzanne MacDonald)

We were going through another year with COVID, although not as strict as 2021, so life still had not returned to full speed. However:

- A Life Chain was held in Kingston on October 2, 2022
- March for Life on May 12, 2022
- We did not host a Baby Shower for Birthright but did collect money and presents for them.
- Sanctity of Life is a major issue in Canada, so we will be focusing more on this in the coming year, Canada is now using more donated organs from MAID than any other country in the world – not something we should be proud of.

On a positive note, we put together a little present for the newly baptized or our parish. Marie Minifie designed a Guardian Angel Prayer Card, Ian Moore, of Thompkins Funeral Home, printed them for us and then we taped a Miraculous Medal to each one. Father will put them into the envelope with the Baptismal Certificate for the family after the christening.

HEALTH: (Shirley McDonald)

- In March there was a CWL initiative to engage in a campaign to support Bill C-230, the Protection of Freedom of Conscience Act.
- Members were provided with links to support this position.

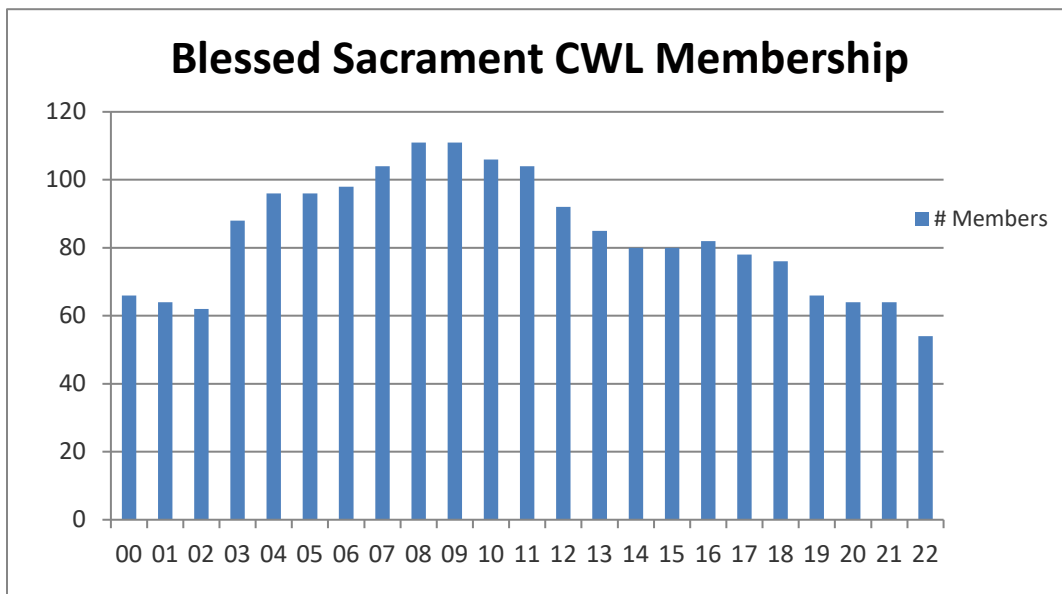
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MEMBERSHIP: (Margaret Barker)

There were 54 members in 2022 (see chart following).

Our Council presented the following awards and pins in 2022:

<u>Maple Leaf Service Pin:</u>	Donna Guiney, Mary Lou Hills
<u>Certificate of Merit:</u>	Margaret Barker, Andrea Glover
<u>Certificate of Appreciation:</u>	Theresa Smith
<u>40 Year's Service:</u>	Bernadette Veitch
<u>35 Year's Service:</u>	Noreen D'Eon
<u>30 Year's Service:</u>	Carol Daigle
<u>25 Year's Service:</u>	Mary Lou Hills, Theresa Shanks, Marie Minifie
<u>20 Year's Service:</u>	Gail Northcott
<u>15 Year's Service:</u>	Teresa Horner,
<u>10 Year's Service:</u>	Andrea Glover, Danna Dobson
<u>5 Year's Service:</u>	Margaret Barker, Barbara Larmondin, Danna Dobson



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Communications: (Margaret Wilson)

- This past year has still been difficult to get back to normal working for our members. Executive meetings were held by Zoom.
- The General Meetings were held in person with some members still attending by Zoom.
- Our members are kept informed with activities through our Parish Bulletin and emails are sent out to keep them up to date.
- Phone calls were made to members who do not have email addresses.
- Important letters have been mailed.
- We also have a Facebook page where notices are published.
- Birthday cards are sent out and monthly Masses said for our members.
- Our Kingston Diocesan is up and running again after being unavailable for a time.
- Newsletters will continue to be published also.

2022: The Year in Review

Continuing, with COVID-19 restrictions in place, 9 meetings were held in 2022 – quorums were met at all meetings and members attended by Zoom, teleconferencing, in person in the Church Hall, when restrictions were lifted.

JANUARY: The 2021 Annual General Meeting was held. A draft financial statement for 2022 was presented at our first General Meeting of the Year. Elections were held for all Executive positions, including chairs: President: Kelly Neville; Past President: Donna Guiney; Secretary: Mary Lou Hills; Treasurer: Danna Dobson; Membership remained primarily in the hands of Margaret Barker while Nickie Lake underwent surgery. In September of 2022 Margaret moved to Richmond, Ontario to be with her family and thus resigned on December 31, 2022. Liz Guiney assumed the chair of Spiritual Development, Deb McKee was acclaimed as Education Chair, Shirley McDonald was appointed to chair Health, and Margaret Wilson remained as Chair of Communications. Our president Kelly Neville took on Resolutions and Legislation.

FEBRUARY: President Kelly Neville attended, in person, the Kingston Diocesan Fall meeting of Presidents which was held at St. John the Evangelist Church in Gananoque, Ontario. There was no February General meeting.

MARCH: We were able to hold our first in person general meeting since the pandemic began in 2020. Danna Dobson purchased a Zoom license which was to be shared across three entities: CWL, Cdn Federation of University Women Kingston and her and her husbands personal Zoom account. The March meeting was crucial as it involved National Council's instructed vote. The vote needed to be conducted prior to the Diocesan Convention. Members present noted on 9 separate motions to amend the Constitution and By Laws of The Catholic Women's League of Canada. Two were specially controversial: the raising of National Council's Per Capita fees at the time which were \$13.00 (as part of our \$25 membership dues) by another \$12.00 per year and a

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change in Our Patroness from Our Lady of Good Council to Our Lady of Guadalupe. The final vote would occur at the National Convention in August. N.B The motion to change the patroness was defeated. It remains Our Lady of Good Counsel.

APRIL: Along with the Knights of Columbus, and following Covid health protocols, a food drive was held to support our local food bank. An initiative spurred by National Council's theme 'Catholic and Living It'. We had two food drives this year. During lent we invited the parish to assist us in the collection of over 900 Lbs of food and \$500 in donations during one weekend. We held another in Advent – one member of our council donated \$200 worth of food.

We supported the Diocesan Hope Fund. Council members assisted with a parish initiative – a Parish Prayer Bok. Andrea Glover, along with Donna Guiney, edited prayers submitted by parishioners. We received a donation from the Parish to replace possible revenue from our bake sale and dinnerless dinner fundraiser. Father Shea and the Parish Council thought it was a bit early to smother parishioners with many fund - raising activities. The community was, and is, still recovering from the economic effects of the pandemic.

MAY: The President and Treasurer were able to attend the 100th Kingston Diocesan Convention and Annual Meeting held at the Quality Inn on Benson Street. Every member of the Kingston Diocesan CWL received a 100th Anniversary Commemorative prayer book that was created by the Diocesan Council, in particular Lyne Tuepah, Chair of Spiritual Development. Prayers were submitted to her from members of the CWL across the Diocese. It was our first return to an in-person convention since 2019.

Our May meeting was held in the church following Mass and the crowning of the statue of Mary. After Mass years of service awards were presented by the president to 12 members. Maple Leaf pins were awarded to Donna Guiney and Mary Lou Hills for the service to Blessed Sacrament CWL.

JUNE: Shirley McDonald continues to update CWL news on the Parish website and has now added the link to the Shalom TV Network. Members continue to post on our Facebook page. Deb McKee announced that she would be presenting our annual CWL Religious award, to two students attending Our Lady of Mount Carmel School, during Grade 8 graduation.

JULY: CWL members offered their assistance to the Knights of Columbus at their garage sale. The Knights presented us with a generous thank you gift – a cheque for \$500 dollars to assist us with our community outreach.

AUGUST: Gail Raymond and Deb McKee were able to approach staff at Helen Henderson Care Centre with the hope that we could again present the residents celebrating August birthdays with a birthday cake. We were successful.

SEPTEMBER: We voted to raise funds at least three times a year through Fundscrip. We decided to host a Snowflake bazaar – without the tearoom or a Silent Auction. We did add a Children's Activity area. Shirley McDonald has held two successful on-line Silent Auctions during the pandemic for the Council. We agreed to use Fundscrip and the Bazaar as a means of offsetting the raise in per capita fees.

However, we received a further donation to offset the raise in per capita fees.

Spearheaded by Father Shea and Liz Guiney Suzanne MacDonald took on the task of purchasing Miraculous Medals to be presented to newly baptized children.. Suzanne approached CWL member Marie Minifie and asked her to create a children`s prayer card – a prayer to our Guardian

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Angel. The cost of printing the cards was offset by a generous donation from Ian Monroe of Gordon F. Tompkins Funeral Homes

OCTOBER: We had a fantastic turnout on Pie-making day in preparation for the Bazaar. Posters were created by Marie Minifie and advertising began. We joined with the Parish to purchase a lottery license so that we could sell tickets outside of the parish confines- for 3 prizes. Proceeds from this raffle were specifically earmarked for the Parish in subject of budget goal. We hoped to draw more families to the bazaar by adding a Children's Activities area. We discontinued the Christmas tea and luncheon. Door prizes and gifts, plus some of the materials to support the children's activities, were purchased by the CWL as per the budget. We also received materials from the Children's Liturgy committee.

NOVEMBER : We returned to a successful Snowflake Bazaar. Blessed Sacrament hosted a Diocesan Development Day on November 19th. Despite a snowstorm, the evening before, we were able to view the presentation on the new committee structure. We were one of 4 parishes who hosted the day.

DECEMBER: The Parish was able to finally celebrate the 40 year anniversary (1980-2020) at a Pot Luck supper hosted by the CWL on the 13th of December. The CWL presented the parish with 2 cakes. The cakes came in handy on the 14th of December when we hosted the reception for the children and parents that followed the Advent Evening School Mass.

2022 Financial Summary

CHARITIES

In 2022 our council approve a budget for charitable donations to community organizations that support people in need and align with our mission and vision. The past practice of leaving donations until the end of the year to ensure the funds are available leaves this area of annual business vulnerable to closure prior to the Annual General meeting.

This year, although we returned to in person meetings, the Standing Committee that is responsible for bringing forward some recommendations to be voted on was not in apposition to do so. Members, in general were quite focused in the fall months of October and November on Bazaar activities and a few other priorities. December was the Potluck thus we were not in a position to complete the discussion and voting for the charitable organizations.

We must make it a priority of the Standing Committee to make certain that desired donations are approved in the budget in a timely manner. At the time of publishing this report the CWL Blessed Sacrament Parish Council had only finalized a donation to the following charity:

Diocesan Level:

Hope Fund	\$100.00
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** For 2023 Life after loss should be considered independently from the Charitable Donation list as it is not a community organization. It should be considered a Parish Donation.

Allocation of charitable donations became a very real challenge in 2022 due to our dwindling financial resources. From March 2020 until November 2022, we had to rely on virtual Silent

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Auctions, Fundscrip and two generous donations to cover our operating obligations – without raising membership fees.

MEMBERSHIP FEES/DUES

Our membership dues directly support the operations of the League beyond our community boundaries. This includes directors' and officers' liability insurance for national, provincial and diocesan, as well as general liability insurance for all councils and production of "The Canadian League" magazine.

In 2022 nine out of 10 provinces voted yes to National Council's \$12,00 increase in their per capita portion of our annual membership dues. Prior to 2022 National received \$13.00, the Provincial Council \$3.00 and the Diocesan Council \$4.50. The Diocesan Council raised their fees in 2019 prior to the pandemic – thus reducing the amount of the dues - \$3.50 – of which, in the past we have used to pay registration fees for members to attend the Diocesan Convention.

The Executive decided in 2022 that we would not raise our fees in 2023 – only because of the donation from the parish- thus allowing, membership dues for 2023 to remain at \$25.00. We hoped to offset the shortfall through fundraising – starting with the Fundscrip campaign. The Treasurer will formerly present some options for consideration to the general membership in 2023. The goal is to have members paying what they can afford, the CWL collecting some operations revenue and for some fundraising activities or portion thereof to be directed at the gap between the now and new. Raising dues too high was deemed a barrier to retain and recruit new members.

FUNDRAISING:

The focus of fundraising this year began in the fall with Fundscrip gift card campaign – parish wide - and the return of the Snowflake Bazaar. As stated before, the Parish was quite generous with 2 donations – one to offset lost revenue because of cancelled events in the spring and to help with the membership fee gap coming in 2023.

FINANCIAL STATEMENT:

We ended 2022 with a positive balance of \$6,636.72. This balance includes unavailable funds of approximately \$1,500 and our contingency because of some deferred donations, and the generous donations of members that offset planned expenses.

On page 10 you will be able to see the complete breakdown of revenue and expenses as per the year ending December 31, 2022.

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CATHOLIC WOMEN'S LEAGUE
2022 Year End

Income	Approved 2022	2022 Year to date End
Paid Membership	\$ 1,250.00	\$ 1,200.00
Fundraising Income	\$ 3,000.00	\$ 3,908.38
Bake Sale		
Funeral Lunches		\$ 100.00
Conventions		\$ 275.00
Religious Articles		
Donations	\$ 500.00	\$ 2,226.07
other		
Total Income	\$ 4,750.00	\$ 7,709.45

Expenses	2022	2022 Year to Date
Office	\$ 240.00	\$ 154.42
Kitchen		
Bazaar	-	\$ 409.63
Fundraising	\$ 200.00	\$ 13.50
Funerals		\$ 370.84
Conventions	\$ 725.00	\$ 820.00
Guest Speakers	use cards already purchased	
Standing Committees	\$ 300.00	\$ 218.48
Religious Articles	\$ -	
Communion Gifts	\$ -	\$ -
Confirmation Gifts	\$ -	\$ -
Grad gifts	\$ 300.00	\$ 150.00
Pins/Awards/Gifts	?	\$ 168.50
Clergy Gifts	use cards already purchased	\$ 50.00
Christmas Gifts	\$ 50.00	\$ 100.00
Masses	\$ 500.00	\$ 300.00
Charitable Donations	\$ 500.00	\$ 100.00
Life After Loss	\$ 100.00	
Parish Assistance	\$ 300.00	
Donation - Church	\$ 800.00	\$ 800.00
CWL Memberships	\$ 1,265.00	\$ 1,216.50
Bank Charges	\$ 30.00	\$ 30.00
Other	\$ 200.00	\$ 215.00
Total Expenses	\$ 5,510.00	\$ 5,116.87